



SERENGETI ESTATES
FORGED BY NATURE



CONFERENCE INFORMATION

For more information, phone us at +27 (0)11 552 7200.
Email: events@serengetiestates.co.za or visit www.serengeti-estates.co.za



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JAN/DEC 2019

Dear Conference Organizer,

Thank you for your interest in hosting your Conference with us. Below please find a detailed explanation of the services offered by the Golf Club. Should you require any additional information please do not hesitate to contact us.

CONTACT DETAILS

Coordinators: Corné Jackson & Megan Gemmell

Phone: +27 (0)11 552 7200

Email: events@serengetiestates.co.za

INFO ABOUT THE CLUB AND COURSE

Serengeti Estates was opened in June 2009, by the iconic golfer and course designer, Jack Nicklaus. This Jack Nicklaus Signature golf course joins an elite group of 300 courses worldwide that carries the Nicklaus name. There are just five other Jack Nicklaus Signature Courses in South Africa; Pecanwood (Northwest Province), Pearl Valley (Western Cape), Simola (Southern Cape), St Francis Links (Eastern Cape) and Houghton (Gauteng).

Serengeti Estates comprises of an 18-hole course, which has a rugged grassland and dune scape look and feel. The Serengeti Golf Club is the first course in Gauteng to use cool season grasses meaning that the course remains lush green throughout the year.

A variety of tee options combined with a careful consideration to daily set-up can provide the sternest of challenges for the most skilled players, yet the ideal environment for new golfers to learn the game. There are a number of unique features, such as the challenging par five, 8th hole with its island green. Harnessing the golf course is a multi faceted clubhouse of over 6500 square meters. This venue is not only aesthetically appealing but incorporates a variety of facilities, including several lounges, bars, restaurant and banqueting facilities, as well as Golf Academy, Driving Range, Fitment Centre and Pro Shop.



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REASONS TO HOST YOUR CONFERENCE AT SERENGETI ESTATES

- An experienced team of professionals are available to discuss your requirements in detail
- Dedicated coordinator allocated to your event from beginning to end
- Conference packages can be customised to suit your specific requirements
- As we believe in quality over quantity we are able to provide dedicated service throughout your event
- 4 Banqueting venues / 1 Executive Boardroom for 25 or less delegates
- State of the art audio visual equipment
- Air-conditioned venues
- Generator that automatically turns on within 1 minute – full circuit runs on generator
- Golf facilities available for your delegates to take a break and un-wind
- Golf team-building available

OVERTIME POLICY

Full Day Conference is for a period of 9 hours from start to finish

Half Day Conference is for a period of 5 hours from start to finish (Including Lunch)

Additional hiring fees apply should the Conference exceed these hours

CONFERENCE RATES:

FULL DAY CONFERENCE

INCLUDING LUNCH - R535 p/p (9 HRS) / GROUPS OF 9 OR LESS FLAT RATE - R4815

- Welcome snack, tea/coffee and 3 options off our Menu
- Mid-morning tea/coffee and 3 options off our Menu
- Lunch (Buffet 10pax and more, Pre-plated 9pax and less)
- Mid-afternoon tea/coffee and 3 options off our Menu
- Carafes of water, cordials and mints
- Note Pad and Pen
- Venue Hire (No additional cost)
- 1 x Data Projector and Screen
- Excludes PA System



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HALF DAY CONFERENCE

INCLUDING LUNCH - R455 (5 HRS) / GROUPS OF 9 OR LESS FLAT RATE - R4095

- Welcome snack, tea/coffee and 3 options off our Menu
- Mid-morning tea/coffee and 3 options off our Menu
- Lunch (Buffet 10pax and more, Pre-plated 9pax and less)
- Carafes of water, cordials and mints
- Note Pad and Pen
- Venue Hire (No additional cost)
- 1 x Data Projector and Screen
- Excludes PA System

HALF DAY CONFERENCE

EXCLUDING LUNCH - R280 (5 HRS) / GROUPS OF 9 OR LESS FLAT RATE - R2520

- Welcome snack, tea/coffee and 3 options off our Menu
- Mid-morning tea/coffee and 3 options off our Menu
- Carafes of water, cordials and mints
- Note Pad and Pen
- Venue Hire (No additional cost)
- 1 x Data Projector and Screen
- Excludes PA System

DIMENSIONS AND CAPACITY

VENUE	BANQUET	BANQUET (with dance floor)	THEATRE	SCHOOLROOM	DIMENSIONS
Serengeti 1	40	20	75	16 - 32	10m x 8m
Serengeti 2	80	70	150	36 - 72	20m x 8m
Serengeti 1 & 2	120	110	225	56 - 112	30m x 8m
Serengeti 2 & 3	120	110	225	56 - 112	30m x 8m
Serengeti 3	40	20	75	16 - 32	10m x 8m
Ballroom	200	160	300	80 - 200	40m x 8m

* Please liaise directly with your coordinator to assist with which set up would work best within the venues.



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BREAK-AWAY ROOMS / STANDARD ROOM HIRE

VENUE	RATE
Serengeti 1	R1000
Serengeti 1 & 2	R4000
Serengeti 2 & 3	R4000
Serengeti 2	R3000
Entire Ballroom	R5000
Executive Boardroom	R1200

* Please confirm with your coordinator should you require a Data Projector and Screen in the Breakaway Room.

VENUE GUIDELINES

- The Clubhouse does have a generator – will automatically turn on in 1 minute
- The Conference Venues are wheel chair friendly
- Nothing may be stuck to any wall, door or furniture – regardless of material used (sticky tape, prestik, etc.)
- All venues are non- smoking, a fine of R10 000 will be charged per incident
- All venues are equipped with air-conditioning. In the event of mechanical failure, fans will be provided
- No branding is permitted at the entrance of the Clubhouse or walkways – branding is permitted within your assigned venue



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AV – TECHNICAL SERVICES

- Projector and screen in each venue – roof mounted
- PA System in Serengeti One, Two and Three – with lapel and roving microphones
- System connects to a laptop through either a VGA cable or HDMI cable, we also have converters should the presenters have a MacBook
- Each venue has its own iPad where the presenter can adjust volume, lighting, presentation mode (Laptop or DVD) by them selves
- Each venue is equipped with a Blue Ray DVD player which can also take a memory stick
- Exec Boardroom is equipped with 2 x plasma screens, microphones and camera to allow point-to-point video conference calls throughout their meeting. There is also a projector and screen in the venue which allows delegates to view their presentations.
- Wireless internet available in all venues
- Above usage is subject to written quotation as per your specific requirements

REFRESHMENTS AT ADDITIONAL COST

- Tea, coffee Station
- Juice Station
- Tea, coffee & biscuits
- Tea, coffee & Sandwiches
- Tea, Coffee & Muffins or Scones
- Tea, coffee & Bakers Basket
- Tea, coffee & Dry Snacks
- Bottle water 500ml

CANCELLATION POLICY

* Please note that Serengeti Estate reserves the right to charge a cancellation fee, which will be calculated as a percentage of your function as follows:

- Notice before 121 days prior to the function – no cancellation fee
- Notice from 120 – 90 days prior- 30% of the total cost
- Notice within 89 – 30 days prior- 50% of the total cost
- Notice within 29 or fewer days prior-100% of the total cost
- Venue hire does not include waiter hourly rates
- Waiter hire fee is NOT a gratuity
- All prices include VAT
- All prices are subject to change; please refer to your quotation (valid for 7 days)



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DIETARY REQUIREMENTS

- Strictly halaal and kosher can be ordered from our external supplier
- Please advise your coordinator of any special requirements – 72 hours in advance

WAITER HIRE FEE

Service Fee is charged at 1 waiter for every 10 guests and waiters are R50.00 per hour. Minimum charge of 6 hours. Waiters are on hand from an hour before the event for briefing and to complete any last requirements and remain up to 1 hour after the event to assist in clearing the function/packing and loading cars, etc. Please note that waiters are a set standard to ensure efficient service delivery. Waiter hire fee is not a gratuity.

STANDARD EQUIPMENT INCLUDED IN THE CONFERENCE PACKAGE

- Flip chart and 2 pens per chart, per venue
- 1 x Data Projector and Screen
- Podium
- Note pad and pen

ADDITIONAL EQUIPMENT HIRE/COSTS

TO BE ADVISED 72 HOURS PRIOR TO THE EVENT

- Power Leads
- Multi Plugs
- Wireless Microphone
- Flip charts
- Standard PA system
- Technician on site
- Pen and Pad R15.00 per set
- Dance Floor
- Mints and Cordials R15.00 per person
- DVD Players
- Copying/Printing R3.00 per page
- Delivery/Collection

* Subject to written quotation based on client's specific needs.



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CATERING

We have a number of menus available from budget buffets, to formal buffets and spit braais. If there are different options that you like from our menus you are welcome to custom make your menu-Chef will gladly assist and re-cost according to your requirements. Alternatively with themed events our Executive Chef is on hand to tailor make a menu specifically for you. We can cater for Halaal and Kosher delegates from external suppliers, 72 hours notice is required.

ACCOMMODATION

We unfortunately do not have accommodation on site, please see below Guest Houses/Hotels in our area should you require accommodation.

- Nkganga Lodge: +27 (0)11 979-4351, www.nkangalodge.co.za
- Destiny Hotel & Spa: +27 (0)11 979 0044, www.destinyhotel.co.za
- Kopanong Hotel: +27 (0)11 749 0000, www.kopanong.co.za
- Witwater Spa & Guesthouse: +27 (0)11 979 5098, www.witwater.com