



SERENGETI ESTATES

FORGED BY NATURE

011 552 7200



events@serengetiestates.co.za



www.serengetiestates.co.za



PRIVATE INFORMATION 2020

Dear Conference Organizer,

Thank you for your interest in hosting your Private Event with us. Below please find a detailed explanation of the services offered by the Golf Club. Should you require any additional information or photos please do not hesitate to contact us.

Coordinators Corne Jackson and Michelle Mey
Telephone 011 552 7200
Email Address events@serengetiestates.co.za

REASONS TO HOST YOUR EVENT AT SERENGETI ESTATES

An experienced team of professionals are available to discuss your requirements in detail
Dedicated coordinator allocated to your event from beginning to end
Individual packages can be customised to suit your specific requirements
As we believe in quality over quantity, we are able to provide dedicated service throughout your event
4 Banqueting venues / 1 Executive Boardroom for 25 or less delegates
Multiple Restaurants available on site for non-private Events
State of the art audio visual equipment
Air-conditioned venues
Generator that automatically turns on within 1 minute
Golf facilities available for your delegates to take a break and un-wind
Golf teambuilding available
Accommodation on site

VENUE HIRE COSTS

Venue Hire is charged at R75.00 per person and includes our standard white linen, cutlery and crockery. If you prefer chair covers, black linen or runners please kindly advise your coordinator for a quotation
Members and Home Owners of Serengeti receive a 15% discount on venue hire
All venues are available up until midnight. Last rounds are called at 23h45 when the last song is played
Please note that there is a penalty charge of R1000 per half an hour after midnight if guests remain in the venues

SUPPLIERS

You are more than welcome to use a supplier of your choice. Our only limitations are when it comes to catering-all catering needs to be done in house by our chefs. This excludes wedding, birthday or baby shower cakes



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DIMENSIONS AND CAPACITY

| VENUE | BANQUET | BANQUET (with dance floor) | THEATRE | SCHOOLROOM | DIMENSIONS |
|--------------------|---|-------------------------------|---------|------------|------------|
| Serengeti 1 | 40 | 20 | 75 | 16 - 32 | 10m x 8m |
| Serengeti 2 | 80 | 70 | 150 | 36 - 72 | 20m x 8m |
| Serengeti 1 & 2 | 120 | 110 | 225 | 56 - 112 | 30m x 8m |
| Serengeti 2 & 3 | 120 | 110 | 225 | 56 - 112 | 30m x 8m |
| Serengeti 3 | 40 | 20 | 75 | 16 - 32 | 10m x 8m |
| Serengeti 1, 2 & 3 | 200 | 160 | 300 | 80 - 200 | 40m x 8m |
| E18theen | 60 | 60 | 90 | 40 | 9m x 8m |
| Founders Lounge | Venue set-up to remain as is - Lounge / Bar | | | | 10m x 10m |

* Please liaise directly with your coordinator to assist with which set up would work best within the venues.

VENUE GUIDLINES

The Clubhouse does have a generator which will automatically turn on within 1 minute

The venues are wheel chair friendly

Nothing may be stuck to any wall, door or furniture – regardless of material used (sticky tape, prestik, etc.)

All venues are non- smoking

All venues are equipped with an aircon, in the event of mechanical failure fans will be provided

AV – TECHNICAL SERVICES

Serengeti 1-3 and the Executive Boardroom are equipped with a roof mounted projector and screen

Serengeti 1-3 are equipped with a built in PA system with both lapel and roving mics

The system connects to a laptop through either a VGA cable or HDMI cable

Serengeti 1 -3 and the Executive Boardroom are equipped with an IPAD whereas the presenter can adjust volume, lighting and presentation mode (Laptop or DVD) by themselves

Serengeti 1 -3 and the Executive Boardroom are equipped with a blue ray DVD player

The Executive Boardroom is equipped with 2 x plasma screens as well as a projector and screen

Complimentary Wi-Fi is available in all venues

Above usage is subject to written quotation as per your specific requirements

WAITER HIRE FEE

Service Fee is charged at 1 waiter for every 15 guests and waiters are R50.00 per hour. Minimum charge of 6 hours

Waiters are on hand from an hour before the event for briefing and to complete any last requirements and remain up to 1 hour after the event to assist in clearing the function/packing and loading cars, etc

Please note that waiters are a set standard to ensure efficient service delivery. Waiter hire fee is not a gratuity



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CATERING

We have a number of menus available to choose from. If there are different options that you like from our menus you are welcome to custom make your menu. Our Chef will gladly assist and re-cost according to your requirements.

Alternatively, with themed events our Chef is on hand to tailor make a menu specifically for you.

We can cater for Halaal and Kosher delegates from external suppliers, 72 hours' notice is required

BEVERAGES

A cash or master account bar facility is available. Corkage is charged at R75.00 per bottle of wine/sparkling wine

With regret no other beverage may be brought in. We have a fully stocked local and international bar and will source for you should you require something specific. We have a full welcome drink list, please ask your coordinator for more information

CANCELLATION POLICY

Please note that Serengeti reserves the right to charge a cancellation fee, which will be calculated as a percentage of your function as follows:

Notice before 121 days prior to the function – no cancellation fee

Notice from 120 – 90 days prior– 30% of the total cost

Notice within 89 – 30 days prior– 50% of the total cost

Notice within 29 or fewer days prior–100% of the total cost

Venue hire does not include waiter hourly rates

Waiter Hire fee is NOT a gratuity

All prices include VAT

All prices are subject to change; please refer to your quotation (valid for 7 days)

E & EO Reserved



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ACCOMODATION



| 2020 Rack Rates | 2-Bedroom Apartment | 3-Bedroom Apartment |
|-----------------|---------------------|---------------------|
| | R2 500 | R3 500 |

| | |
|--------------|---------|
| Entire Lodge | R40 000 |
|--------------|---------|

The Above rates are quoted per night only and include VAT at 15%

Rates are valid from 1st January 2020 to 31st December 2020

The rates quoted are priced in South African Rands

Child Policy: Toddlers (3-36 months) can be accommodated in a sleeper cot sharing an apartment with parents at no cost

Tariffs Include

Each apartment includes - fully equipped kitchen, lounge area, satellite TV, private balcony, full bathroom with amenities

Free Wifi available

Access to restaurants, swimming pool, gym and kids play area

Access to driving range and practice facility

Access to three golf courses, and preferential rates to play golf

Booking/ Cancellation Policy:

Full payment of room required 48-hours prior to arrival

Cancellation within 48-hours of arrival is 100% payable of full accommodation balance.

In the event of a premature departure the full extent of stay as originally booked and confirmed will be charged.

Refunds and waiver of cancellation policies at the discretion of management and the ability to re-let rooms

Check in time: 13h00 –18h00 and Check out time: 10h00

Please note credit cards will be charged for a cancellation fee if applicable.

Airport transfer available on request

Serengeti Reservations

Tel: (011) 552 7200

lodge@serengetiestates.co.za

www.serengeti-estates.co.za